

About Organisation

The Organisation is a nationally registered Non-profit organization which works with uttermost determination that every child should get proper education and women should get proper training that their life should enrich and blossom since 2012. Every Rupee received in donation, every project sanctioned goes a long way in reaching out to girl children and women. Our major Objective is to empower underprivileged girl child and women in rural and urban areas through education, healthcare and train them in self employed with our partner schools to kindle the light of education in each child.

Job Title: HR Executive

Job type: Full Time

Experience: 6 Months Minimum

Education: Graduation

Location: Mumbai (Borivali)

Job Description :

- End-to-end recruitment
- Sourcing, Screening, Coordination
- Interview Follow-up
- Joining process
- Admin-related Work
- Day-to-day admin related office work

Interested candidate please share your cv at:

contact@pmspl.net.in